

HEANY PARK OUT OF SCHOOL HOURS CARE

(Approved Service SE-00005406)

Heany Park Primary School, Buckingham Drive, Rowville 3178

Contact:- Sue Houghten 0418 587 460

Rated: EXCEEDING NATIONAL QUALITY STANDARDS

2017 OSHC ENROLMENTS

Dear Parents,

Enrolment Forms for Out of School Hours Care 2017 will be available from Wednesday, 5th October.

Everybody who requires care for their child in 2017 will need to enrol their child. This includes those children who are enrolled this year, as they are required to re-enrol.

It is preferable that you hand your completed forms in during Out of School Hours Care program hours (7am to 9am or 3.30pm to 6.30pm) directly to an Out of School Hours Care educator. If this is not possible you may hand them in at the School Office.

New families into the program will be offered the opportunity to meet with the Out of School Hours Care Co-ordinator and to discuss the individual needs of your child.

Enrolment forms are available from the Out of School Hours Care program or from the School Office.

For administrative reasons we ask that you return your form by Friday, 20th November.

Confirmation will be sent to you, after 20th November, and you will be required to make a deposit of \$25.00 per family. If you do not make this payment you will have relinquished your position. The \$25.00 deposit is non-refundable but will be deducted from your fees in 2017.

We would like to take this opportunity to thank you for enrolling in our Out of School Hours Care program and look forward to caring for your child in 2017.

With regards,

Sue Houghten
(Educational Leader,
Nominated Supervisor,
OSHC Co-ordinator)